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GUIDELINES FOR LOGGING

	Description	YES	NO	COMMENTS
A	Lesson planning			
1	Were lesson plans prepared and evidenced before participation?			
2	aims?			
3	learners?			
B	Confidence building activities & Core aquatic skills			
1	Were the above included in the session?			
2	Were suitable activities used to promote these skills?			
3	Were the activities used safe and manageable?			
C	Teaching points and use of FUNdamentals			
1	Were suitable teaching points given to learners?			
2	evident?			
D	Equipment selection and usage			
1	Was suitable equipment selected for lesson?			
2	Was the equipment used supportive of the lesson aims and activities?			
3	Was the equipment used safely and correctly?			
E	Communication by Teacher			
1	Were explanations pitched at a suitable level for learners?			
2	Were demonstrations used effectively to support learning?			
3	Did the teacher display use of observational skills?			

4	Did the teacher make use of effective feedback to allow for learner correction?			
F	<u>Qualities of an effective teacher</u>			
1	Was the student teacher on time and suitably dressed?			
2	Did the student teacher build an effective relationship with the learners?			
3	Was the student teacher organized during the lesson?			
4	Did the student teacher inspire confidence in the learners?			
5	class?			
6	knowledge?			
7	Did the student teacher show enthusiasm for teaching?			
8	Did the student teacher display patience & understanding with learners?			
9	Did the student teacher display various methods of communication?			
10	Was the student teacher consistent throughout the lesson?			
G	<u>Safety and Emergency Plan</u>			
1	Did the student teacher check on emergency procedures?			
2	Did the student teacher maintain safety protocols during session?			
3	Did the student teacher discuss safety with the learners?			
4	Did the student teacher ensure learners maintained safety rules?			
5	Did the teacher ensure the safety of the learners before the start of lesson?			
6	Did the teacher ensure the safety of the learners after the end of the lesson?			

NOTE TO STUDENT TEACHERS

All students must submit at least 10 lesson plans from their mentored logging hours.
 These session plans must be signed by the mentor teacher that you are working with during that lesson.

All students must submit an emergency plan for each venue that they teach in during their mentored logging hours.

Emergency plans must be signed by the mentor teacher that you are working with at that facility.

All of these documents are part of your portfolio of evidence and are required to be present for the final practical assessment

Your final practical assessment will still require TWO further plans to be drawn up from the topics issued to you.

E&T 07B-2014